

Date of Publication

## **NORTH DEVON COUNCIL**

### **FORWARD PLAN**

The Forward Plan is a statement of decisions to be taken by the Executive. It is published monthly and provides contact points for anyone who wants to find out more about the issue.

Any person who wishes to make representations about any matter contained in the Forward Plan in respect of which a decision is to be made may do so at least five working days before the designated Date of Decision by writing to The Chief Executive, North Devon Council, Brynsworthy Environment Centre, Barnstaple, EX32 2GR or by email to: [member.services@northdevon.gov.uk](mailto:member.services@northdevon.gov.uk).

The Plan will be updated on a monthly basis and will give an indication of the issues to be considered by future meetings of the Executive. A revised Plan will be published 28 days before each meeting of the Executive.

The Council will attempt to keep to the dates as shown in the Plan. It is quite likely, however, that some decisions may need to be rescheduled and new decisions will be added to the Plan as new circumstances come to light.

Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will be available from and for inspection at Lynton House, Commercial Road, Barnstaple between the hours of 9.00am and 5.00pm on Mondays to Fridays, free of charge, (telephone number: (01271) 388253) and on the Council's web site, ([www.northdevon.gov.uk](http://www.northdevon.gov.uk)) at any time.

Any agenda, reports and background papers relating to a key decision set out in the Forward Plan, except where it relates to exempt or confidential matters, will be available from, or for inspection at Lynton House, Commercial Road, Barnstaple between the hours of 9.00am and 5.00pm on Mondays to Fridays and on the Council's website at [www.northdevon.gov.uk](http://www.northdevon.gov.uk). Please note that other documents relevant to those matters may be submitted to the decision maker.

All Supplementary Planning Guidance (SPG) included on the Forward Plan, will be subject to a six week consultation period with selected stakeholders and by public advertisements.

Date of Publication

## **EXECUTIVE LEAD MEMBER APPOINTMENTS**

<b>Service</b>	<b>Lead Member</b>
Partnerships and Shared Services	Cllr Des Brailey
Local Plan and Regeneration	Cllr Pat Barker Cllr Jeremy Yabsley
Resources and Asset Utilisation	Cllr Richard Edgell Cllr Glyn Lane
The Environment	Cllr Rodney Cann
Health and Wellbeing	Cllr Dick Jones Cllr Brian Moores
Business Transformation	Cllr David Luggar
Service Delivery and Performance Management	Cllr Ian Meadlarkin

A list of all Members of the Council and membership of other Committees can be obtained from Corporate and Community Services by e-mail to [member.services@northdevon.gov.uk](mailto:member.services@northdevon.gov.uk) or telephone (01271) 388253.

Contact details for Councillors which are detailed in the Forward Plan are available on the Council's website ([www.northdevon.gov.uk](http://www.northdevon.gov.uk)) or can be obtained from Corporate and Community Services by e-mail to [member.services@northdevon.gov.uk](mailto:member.services@northdevon.gov.uk) or telephone (01271) 388253.

Date of Publication

**NORTH DEVON COUNCIL**  
**Forward Plan of Key Decisions**  
**For period February 2019 - May 2019**

<b>Committee/Date</b>	<b>Description of Decision</b>	<b>Contact Officer</b>	<b>Contact Councillor</b>	<b>Key Decision Y/N</b>	<b>Contains Exempt Information Y/N</b>	<b>Reports and Background Papers to be considered</b>
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Quarterly Performance and Financial Management - Quarter 3 2018/19</li> </ul>	Jon Triggs, Head of Resources	Lead Member for Partnership and Shared Services	Yes		Head of Resources
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Braunton BMX</li> </ul>	Lucy Wheeler, Project and Procurement officer	Lead Member for Health and Wellbeing	No		Project and Procurement officer
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>4 and 6 Wilder Road, Ilfracombe</li> </ul>	Helen Bond, Estates Officer Tel: 01271 388271	Lead Member for Partnership and Shared Services	Yes		Estates Officer
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Watersports Centre - Ilfracombe</li> </ul>	Jo Barnard, Senior Regeneration Officer	Lead Member for Local Plan and Regeneration	Yes		Senior Regeneration Officer

Date of Publication

<b>Committee/Date</b>	<b>Description of Decision</b>	<b>Contact Officer</b>	<b>Contact Councillor</b>	<b>Key Decision Y/N</b>	<b>Contains Exempt Information Y/N</b>	<b>Reports and Background Papers to be considered</b>
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Review of the Off Street Parking Order</li> </ul>	Natalie Nolan, Parking Manager	Lead Member for Partnership and Shared Services	Yes		Parking Manager
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Food Safety and Health and Safety Service Plans</li> </ul>	Pam Charles, Lead Officer - Food, Health and Safety	Lead Member for Health and Wellbeing	Yes		Lead Officer - Food, Health and Safety
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Proposed Urgent Works Notice Under S54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 for Bunksland Farm, West Anstey</li> </ul>	Collette Hall, Conservation Officer	Lead Member for Local Plan and Regeneration	No		Conservation Officer
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>DFG Delivery</li> </ul>	Jeremy Mann, Head of Environmental Health and Housing	Lead Member for Health and Wellbeing	Yes		Head of Environmental Health and Housing

Date of Publication

<b>Committee/Date</b>	<b>Description of Decision</b>	<b>Contact Officer</b>	<b>Contact Councillor</b>	<b>Key Decision Y/N</b>	<b>Contains Exempt Information Y/N</b>	<b>Reports and Background Papers to be considered</b>
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Air Quality Supplementary Planning Document</li> </ul>	Andrew Austen, Lead Officer - Planning Policy	Lead Member for Local Plan and Regeneration	Yes		Lead Officer - Planning Policy
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>Temporary Accommodation and Homelessness</li> </ul>	Jeremy Mann, Head of Environmental Health and Housing	Lead Member for Health and Wellbeing	Yes		Head of Environmental Health and Housing
<b>Executive</b> 4 February 2019	<ul style="list-style-type: none"> <li>10 Year Capital Strategy</li> </ul>	Jon Triggs, Head of Resources	Lead Member for Partnership and Shared Services	Yes		Head of Resources

Date of Publication

## **KEY DECISIONS**

For the purpose of the Forward Plan, a key decision is a decision that will be taken by the Executive, and which will satisfy any of the following criteria:

- (1) Any decision relating to expenditure, income or savings in excess of £50k not included in the approved revenue budget
- (2) Any decision involving capital expenditure in excess of £100k not included in the approved capital programme
- (3) Any decision to spend from the Executive Contingency Reserve (Policy Initiatives/Financial Planning) in excess of £50k.

**or**

- (4) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Local Authority.